



Harrison Bands Handbook

2011-2012

POLICIES & PROCEDURES

STUDENT HANDBOOK • PARENT HANDBOOK • GLOSSARY
REQUIRED FORMS • STUDENT DIRECTORY

Quick Reference Guide

BAND WEBSITE

www.harrisonbands.org

BAND CALENDAR

www.calendar.yahoo.com/harrisonbands

or

direct link off the band website.

BAND HOTLINE

To get up-to-date information on when to pickup your student when we are traveling, CALL the Band Hotline at 678-594-8104 x598

BOOSTER MEETINGS

Held the second Tuesday of each month, at 7:30pm in the band room.

DROP BOX

Located in the band room by the double doors leading to Mainstreet.
Convenient way to drop off payments and forms.

SCRIP

Held weekly, every Tuesday from 5:30 to 7:00pm on Main Street outside the lunchroom.

MAIL PAYMENTS TO

HHBB
PO Box 801017
Acworth, GA 30101

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Band Policies & Procedures

Introduction

Welcome to the Harrison High School band program! Over the past several years this program has established itself as one of the finest in the country, with many diverse honors such as:

- 2009 Macy's Thanksgiving Day Parade
- 2009 Western Carolina University Tournament of Champions Grand Champions
- 2009 University of Georgia High School Festival Invited Ensemble Concert
- 2009 Georgia Music Educators Inservice Concert Premiere HS Concert
- Bands of America 2009, 2008, 2007, 2006, 2005, and 2004 Super Regional Finalist – Atlanta
- Bands of America 2008 and 2004 Regional Champions – Massillon, Ohio
- 2008 Southern Association for Performance Arts (SAPA), Colorguard Scholastic AAA Silver Medalist
- 2007 & 1999 - The Wind Ensemble's selection as one of the top four bands in the country to participate in the prestigious Midwest Music Festival in Chicago.
- 2007 Bands of America Grand Nationals - Finalist
- 2007 John Philip Sousa's – The Sudler Flag of Honor Award (one of two international recipients)
- 2007 St. Patrick's Day Parade – Dublin, Ireland
- 2007 Winter Guard International – Atlanta Regional Finalist
- The Wind Ensemble's 2006 / 2003 selection as one of the top 18 bands in the nation to perform at the prestigious National Concert Band Festival in Indianapolis.
- Bands of America 2006 Regional Champions – Murfreesboro, Tennessee
- 2006 McEachern Invitational Classic Champions
- Bands of America 2005 Regional Finalist – Bowling Green, Kentucky
- Grand Champions Collin Hills Invitational, Fall 2005
- Grand Champions Lassiter Competition, Fall 2004 and 2003
- 2006 Winter Guard SCGC Class A, Georgia State Champions
- 2006 Winter Guard SCGC Championships 2nd Place
- 2005, 2006 & 2007 Winter Guard International World Championships Semi-Finalist
- Wind Ensemble – featured ensemble at the University of Georgia High School Band Festival, and the G.M.E.A State Convention, Savannah, Georgia – January 2005.
- 2005 Winter Guard International World Championships Semi Finalist - Dayton, OH.
- Winter Guard International Power Regional, Chesterton Indiana – 5th place
- Bands of America Regional Championships – Atlanta – 7th Place
- Bands of America Regional Championships – Florida – 3rd Place
- Winter Guard Circuit Championships – 3rd Place Scholastic A
- Wind Ensemble – Selected as one of two top concert bands in Georgia – Jan. 2003
- The Marching Band's selection to perform in the 2001 Sugar Bowl half-time show in New Orleans.

This Handbook contains a detailed description of the concert and marching band programs and the policies and procedures under which they operate. It also contains detailed information about the Band Booster program and information on how every family can get involved. Please read the handbook thoroughly so that you are familiar with its contents. Parents and students are responsible for knowing this information.

Included in the **Appendix** at the back of the handbook is a listing of the forms that can be found on our website at Harrisonbands.org. Included in the list are necessary Cobb County forms. A Cobb County "Medical History Permission and Release" form must be completed by all students, regardless of whether they have one on file from the previous year(s) or not. ***This form must be notarized*** in order for it to be valid. Participation also requires a current Cobb County "Blanket Permission to Participate" form and Cobb County "Permission to Display Student Photograph" form. These forms need to be completed **for all band students**. Please ensure that all three of these forms have been completed by the beginning of band camp or the first week of school if your student is not in the marching band.

This year promises to be another great year. We are excited you have chosen to continue to make music a priority in your life.

Statement of Purpose

At Harrison High School, we strongly believe that music has the ability to enrich every person's life in unique and powerful ways. Thus, our primary goal is to foster the development of a life-long relationship with music in every student. Whether our students go on to be symphony musicians, doctors who play in a community band or orchestra one night a week, or simply music fans, our goal is for them to have a love and appreciation of music and music-making.

Beyond the purely musical goals of the program, we also aim to develop students' interpersonal and intrapersonal skills. Teamwork is a requirement for both the concert bands and the marching band. There are no "second-string" players in a band. Instead each individual in the ensemble - *down to the last chair player* - plays a vital role in the quality of the whole. Additionally, there are no right or wrong answers in music. Each musical performance is unique and can never be perfect. Even the best professional musicians spend their entire lives reaching for perfection, never quite attaining it. These two characteristics separate music from other subjects and are what make it is such an irreplaceable aspect of a student's education.

Given all of this, we are not in the business of producing only "conservatory players" who have ambitions to pursue music as a profession. We are - very much - in the business, however, of developing a life-long relationship with music in every student. Along the way we will also be providing and encouraging positive interactions and personal growth through the medium of music. The road towards these goals is extremely rewarding, yet very challenging. Only through positive effort on the part of everybody involved in the program can true excellence be achieved.

Goals and Objectives

1. Students will continually improve their individual playing ability and musical knowledge by participating in full ensemble experiences, chamber groups, and solos.
2. Students will increase their skill and comprehension levels by understanding and working towards mastery of various musical concepts, including, but not limited to: posture, breath control, embouchure structure, specific instrument background information, technical facility (including scales, articulation, rhythmic accuracy, sight-reading, sight singing, terminology, interpretation, form, style, etc.). These improvements will be monitored in class, but will require outside practice to master.
3. Students will be evaluated through various methods, including playing quizzes, verbal comprehension questions (in class), observation of class performance and participation, written work, teacher feedback and coaching in class, and performance outside of class time.

"Means to the End" Process

Providing a positive experience for all students is a weighty task and requires cooperation on the part of students, student leaders, and staff. We are dealing with students over their four-year high school career. Individual ability and comprehension levels will vary greatly from student to student over the four years. Consequently, students are requested to maintain a positive and helpful decorum as we work toward both individual skill enhancement and comprehension, and group progress and performance readiness.

Students should use class time to the best possible advantage. They should: concentrate, make a positive contribution, and study music when waiting for rehearsal to move on, etc. Individual learning styles will vary. Students will be evaluated on the basis of progress from their own starting point. The goal is to progress as far as possible toward the written objectives of the experience.

Specific Objectives

By the time a student graduates from Harrison High School, he or she will be able to demonstrate the following competencies to a high level of mastery:

1. The student will demonstrate - while standing or sitting - proper playing position, taking into consideration growth and motor ability.
2. The student will identify, define, and utilize the musical terms and symbols encountered in the musical literature being studied.
3. The student will perform music using mixed meters, changing meters, asymmetrical patterns, free rhythms, and non-traditional notation. Additionally, the student will perform music using rest and note values through the 32nd-note.
4. The student will play all major and minor scales and arpeggios in as many complete octaves as possible within the legitimate range of the instrument at a variety of speeds, articulations, and rhythms.
5. The student will play a chromatic scale encompassing the legitimate range of the instrument, performed in eighth-note values at a minimum tempo of 120 beats per minute, with a variety of different articulations.
6. The student will identify key signatures and apply them to any music being performed.
7. The student will describe - as a consumer and performer - musical literature of various styles, composers, and compositional techniques.
8. The student will interpret music with historical perspective and style.
9. The student will demonstrate sight-reading skills in music containing moderately difficult rhythmic structures and keys.
10. The student will demonstrate instrumental techniques including the use of advanced alternate fingerings and positions, as well as advanced techniques that are idiomatic to the full range of the instrument.
11. The student will demonstrate the ability to balance and blend his or her tone-quality within a performing group.
12. The student will describe career and vocational opportunities in music.
13. The student will produce a controlled and centered tone-quality throughout the legitimate range of his or her instrument.
14. The wind student will demonstrate the ability to perform any articulation found in the music in any style or period.
15. The wind student will demonstrate the ability to play within the equal temperament system of intonation.
16. Percussion students will play with expertise all instruments utilized in the band repertoire.
17. Percussion students will play the following rudiments from opened to closed to open position:

•Single stroke roll	•Nine stroke roll	•Flam accent
•Multiple bounce roll	•Single ratamacue	•Flam tap
•Double stroke roll	•Single paradiddle	•Drag
•Five stroke roll	•Double paradiddle	
•Seven stroke roll	•Flam	
18. The student will attend class regularly with music, instrument, musical equipment, and a sharpened pencil. Additionally, the student will complete homework assignments, pay attention in rehearsal, and participate fully in class and all performances.

Program Structure

The band program at Harrison can be divided into four interactive parts: the Concert Bands (including Concert Band, Symphonic Band, and Wind Ensemble), the Marching Band, Solo and Ensemble activities (including the jazz and percussion ensembles), and Music Theory. Only through participation in all four aspects of the program may students fully achieve the goals and objectives detailed above.

I. The Harrison Concert Bands

The foundation of the music education experience at Harrison is established in the concert band courses. These bands rehearse all year during the school day, as well as during co-curricular after-school rehearsals. It is in this setting that music principles and fundamentals are taught, practiced, and developed. Therefore, participation in all other aspects of the band program is contingent upon enrollment in one of the concert bands classes.

During the Fall semester, students will enroll in either Wind Ensemble, Fall Wind Symphony, or Percussion Class. In the Spring, students will enroll in either Wind Ensemble, Symphonic Band or Concert Band. Each course is designed to cater to the individual needs of the students and is therefore ability-based. Auditions for placement into these ensembles are held prior to registration for each term.

Scheduling Band into your four-year schedule

High School band is a four-year educational process. The development of musical skills requires daily reinforcement of individual and ensemble skills. It is imperative for all students to be enrolled in band each and every term during their high school careers. Prior to adopting a 4x4 block schedule in 1997, Harrison was on a traditional 6 period schedule. In that setting, most students found it to be very difficult to remain in band throughout high school without attending summer school. With one of the 6 classes being band, students could only take 5 other courses each year. Under the 4x4 block schedule, however, students enrolled in band year-round may still take 6 other classes during the year. Thus, with careful planning, students should have no trouble fitting band into their schedules for all four years.

A four-year plan illustrating how band fits into the 4x4 block schedule throughout a student's career is shown below. Families are strongly encouraged to consult this plan when designing a student's individual four-year plan.

9 th GRADE		10 th GRADE	
ENGLISH	MATH	ENGLISH	MATH
SCIENCE	HEALTH	SCIENCE	WORLD HIST.
FOREIGN LANG.	ELECTIVE	FOREIGN LANG.	ELECTIVE
FINE ARTS	FINE ARTS	FINE ARTS	FINE ARTS
11 th GRADE		12 th GRADE	
ENGLISH	MATH	ENGLISH	MATH/ELECT.
SCIENCE	US HISTORY	AM GOV'T/ECON	SCIENCE/ELECT
FOR. LANG./ELECT.	BPE	ELECTIVE	ELECTIVE
FINE ARTS	FINE ARTS	FINE ARTS	FINE ARTS

II. Marching Band/Color Guard (Fall Semester Activities)

The Harrison Marching Band, which includes the color guard, begins rehearsing in the summer and continues through the football season. Performances include all home and away football games, pep rallies, select local parades, local competitions and exhibitions, and several BOA competitions. This ensemble is unquestionably the most visible performance group in high school.

The marching band is an extracurricular activity open to any current ninth through twelfth grade band student. Because the activity is a direct product of the skills that are developed in the band curriculum, only students currently enrolled in a band class are eligible to march, with the exception of color guard. All students must meet the extra-curricular eligibility requirements as outlined below.

Extra-Curricular Eligibility.

All extra-curricular extensions of the Harrison Band program (percussion ensemble, jazz ensemble, colorguard, winterguard, indoor drumline, etc.) require any student previously involved in any part of the 6-12th grade band program to remain active in the band program in order to be eligible to participate. In order to avoid recruiting conflicts, if a student is active in one facet of the program, he or she may expand their involvement to band + another extra-curricular band activity, but may not limit their participation to "Extra-curricular only." Once a student "drops" from band participation, they are no longer eligible for extra-curricular participation.

Since the marching band enters into competitive events, all students must meet the Georgia High School Association and Cobb County academic and residency eligibility requirements. The details of these requirements are outlined in the Harrison High School Student Handbook issued to all students by their advisement teacher.

The marching activity is a demanding activity, both musically and physically. All participants must commit themselves to maintaining high musical performance standards and good physical condition.

Color Guard

The term "Color Guard" has been handed down from the era of military marching bands, originally referring to those who presented and "guarded" the American and military flags - the "colors". Nowadays, the term refers to the marching band members who add visual impact and color to the musical performance in a challenging activity that combines equipment work (flags, rifles, sabers) with dancing, and marching.

Auditions for the guard are held in April and are open to all Harrison High School students. Specific audition requirements vary each time, but often will include equipment work, movement, and marching fundamentals. Any incoming or current Harrison student is eligible to participate. Current 6-12th grade band students must meet eligibility requirements as outlined above.

Color guard participants are full members of the marching band. Therefore, they are expected to participate in all marching band activities, to help in fund-raisers, and are required to follow all applicable rules and regulations contained in this handbook.

III. Solo & Ensemble/Jazz Ensemble/Winter Guard/Indoor Drumline (Spring Semester Activities)

Solo and Ensemble can be a year-round, self-actuated activity. The study of solo and small ensemble literature places performance demands on the individual that are often not found in music for full band. Every student, regardless of ability, can benefit greatly from participating in solo and ensemble activities. Solos and Ensembles may perform at concerts in school, in solo competitions, in recitals, and at the GMEA Solo and Ensemble Festival in April.

Auditions are held for placement into the extra-curricular **jazz ensembles**. These ensembles will employ the standard big-band instrumentation of saxophones (doubling on clarinet and / or flute preferably), trumpets, trombones, drums, piano, guitar, and bass. Participants in these ensembles must have strong performance and sight-reading skills, as well as a desire to learn the theory and technique of jazz improvisation, an integral part of the jazz idiom. Students must be currently enrolled in band class in order to be eligible to participate in jazz ensembles. Students must meet extra-curricular eligibility requirements as outlined above. Exceptions to this will only be made for rhythm section players.

Jazz ensembles will have extracurricular rehearsals. Performances will include but not limited to school concerts, Night of Jazz, and the GMEA District XII Jazz Festival.

Winter Guard is a color guard team that performs to recorded music at indoor competitions from January through April. This activity combines modern dance with flag, rifle, and saber work. Membership is open to anyone at Harrison High School. Auditions are held in November of each year. The Winter Guard squad typically practices three days per week after school. During the season the squad may travel to competitions in the Atlanta metro area, throughout the southeast and/or to Dayton, OH for World Class Competitions. Competitions are most frequently held on Saturdays and/or Sundays. Current 6-12th grade band students must meet eligibility as outlined above.

Indoor Drumline is a musical/visual group that performs at indoor competitions from January through April. This activity combines modern dance, marching, and percussion performance skills. Membership is open to anyone at Harrison High School. Current 6-12th grade band students must meet eligibility requirements as outlined above. Auditions are held in November of each year. The Indoor Drumline typically practices three days per week after school. During the season the squad may travel to competitions in the Atlanta metro area, throughout the southeast and/or to Dayton, OH for World Class Competitions. Competitions are most frequently held on Saturdays and/or Sundays.

IV. Music Theory

It is highly recommended that all band students, at some point in their high school careers, enroll in Music Theory, Music Appreciation or Advanced Placement Music courses. The study of how music is constructed assists greatly in a student's understanding and appreciation of it.

This course is taught annually during the spring term. Students study "the grammar of music" including scales, chords, intervals, harmony, melody, rhythm, part-writing, and both written and aural analysis. In addition, a significant portion of the course is devoted to the development of aural skills through dictation examples, error-detection exercises, and sight-singing.

For students potentially considering majoring in music in college, the study of music theory is essential. In addition, students who receive a high enough score on the AP Test administered in the spring, may, depending upon where they go to school, receive college credit.

Musical Development

Individual Practice

Absolutely essential to improving as a player is **daily** practice on your instrument. Your homework for band is to practice. Here are some practice tips for making the most out of your practice sessions:

1. Practice every day! Remember, it is much better to practice 30 minutes each day than it is to practice 1 hour every other day.
2. Consider practicing in shifts. In other words, instead of playing for 60 minutes straight, practice for 30 minutes, take a break (do some homework), and then finish later.
3. Try to have a set time every day during which you practice.
4. Have a set place where you practice. Make sure that this place is where you will not be disturbed and where you may concentrate on your playing.
5. Have a goal or goals established for every practice session - be careful not to fall into the trap of simply playing your instrument and stumbling through a practice session.
6. The old adage of "practice makes perfect" is not totally accurate. Only **perfect practice makes perfect!** Isolate trouble areas by breaking them down. Begin slowly and then increase tempo.
7. Always begin each practice session with at least a brief warm-up.
8. Spend time every day working on your sound - this is your musical signature.
9. Spend time every day playing scales in as many different ways as you can.
10. Spend time every day working on technical skills including facility, range, tonguing, dynamic range, and endurance.
11. Spend time every day practicing your band music. Make sure you reinforce concepts covered in class on this music.
12. Spend time every day sight-reading.

Private Lessons

While participation in large and small ensembles is an integral part of musical development and promotes camaraderie and mutual effort, class instruction is, by necessity, very general. Those students who truly wish to excel musically are strongly encouraged to study privately with an instructor outside of school. In private lessons a professional player on your instrument will spend time with you individually, to develop your strengths as a musician. It is no coincidence that the vast majority of musicians who earn spots in the Harrison Wind Ensemble, placement in District and All-State Bands, and college scholarships study with great private teachers.

With a world-class symphony orchestra and many other professional ensembles, the Atlanta area is full of professional musicians who also teach privately. Shop wisely when in the market for a private teacher. Be sure you find someone who is truly a professional on your instrument, and who you feel comfortable with. Often a recommendation from a friend who has a private teacher that he or she is happy with is a good way to begin. Most of the major music stores in the area have full faculties of private teachers. Many private teachers also teach out of their homes. Also, lessons on some of the instruments may be available after school through the band booster organization's Conservatory Program.

Instrument Upgrades

Just as participants in any other specialized activity move up to better equipment in order to improve their performance, musicians are constantly striving to find mouthpieces, reeds, and instruments that enable them to progress towards their full potential. For many students, the first two years of high school is the time to consider investing in a better quality instrument. The beginner model that you started on in sixth grade was fine then, but you have undoubtedly outgrown the limitations imposed by your mass-produced student-line instrument and mouthpiece.

You will never be able to perform any better than the quality of the equipment you use. Race car

drivers do not drive economy cars, marathon runners do not wear Keds, and top-notch musicians do not play the instrument that they rented when they started "way-back-when". The more advanced models of instruments do cost more, of course, but it is a worthwhile investment.

If the cost of a professional level instrument is too much at this point, at least invest a few dollars in a better mouthpiece and/or reed. What "came in the box" in sixth grade is simply too generic to be appropriate for you now.

Additional Performance Opportunities

Band students are strongly encouraged to continually seek opportunities outside of the band program to make music. In addition to District and All-State Bands, etc. there are many opportunities for talented high school musicians to make music in the Atlanta area. Groups such as the Metropolitan Atlanta Youth Wind Ensemble, Atlanta Youth Wind Symphony at Emory University, the Grammy All-Star Jazz Ensemble, and the Atlanta Symphony Youth Orchestra hold auditions in the fall. In addition, many of our students perform in a variety of church and community ensembles on a regular basis. Such outside experiences will only serve to further develop musical skills and concepts.

Assessment Plan

Students in all band classes will be graded according to the following plan:

Rehearsal Techniques (50%)

In the music classroom, students learn through experience. In band, students learn and grow by playing their instruments and actively participating in rehearsal techniques and classroom activities. This type of learning cannot be "made-up". Thus, full participation in the classroom is essential for musical growth.

Students will be evaluated on their level of participation in the classroom and rehearsal techniques on a daily basis. Active and full involvement in the rehearsal process is expected. Through observation the instructor will evaluate the individual student's achievement and preparedness. Failure to fully participate in class by coming unprepared, or not actively participating will result in a lower daily grade.

Performance Tests and Projects (25%)

Student performance will be periodically evaluated through both "live" and "taped" performance tests. These tests will measure student progress towards attainment of specific musical goals. Material for these tests will include both musical examples from the literature being performed and fundamental exercises such as scales, arpeggios, technique exercises, etc.

Written Assignments & Tests (15%)

A student's understanding of music theory, music history, and broad musical concepts is critical to a student's full understanding and appreciation of the subject. The student's comprehension of these topics and their relationship to the music being studied will be assessed periodically through written tests and other assignments.

Final Examination (10%)

At the conclusion of each term students will take a final examination. This exam will have both playing and written portions and will include material learned during the term.

Attendance Policy

Absence affects performance and the success of performance-oriented activities such as band *depends* upon full participation. Each student's participation affects the group outcome, and each student plays a valuable role in this process.

Attendance guidelines have been developed to support the learning process for both the student and the group. Attendance is related to both self-discipline and learning. If a student is not in rehearsal, he or she has missed that participatory portion of his or her educational experience and that experience cannot be made-up.

A calendar of events is published in advance for your planning. Students and their families are requested to plan appropriately when scheduling appointments, etc. so that rehearsals and performances are not missed.

The following attendance policy applies to both the band class rehearsals and the extra-curricular rehearsals of the marching band, jazz ensembles, guard, etc.

Excused Absences

Excused absences will only be granted for certain unforeseen conflicts. Excused absences include illness, death in the family, an important religious observance, and potentially some other circumstances. ***Personal conflicts such as doctor's appointments, jobs, homework, etc. are not excused.***

If a student wishes to receive an excused absence, the student must submit a request (form available on website), in writing, to the director at least one week prior to the absence. Failure to do so will automatically result in the student's absence being unexcused. Submission of a request does not guarantee approval.

In the event that a student must be absent due to an unforeseen emergency such as personal illness, **the student is required to call the band director (678-594-8104 ext. 249)** to inform him of the absence. If a student is well enough to attend class during the school day, the student is expected to attend rehearsal and will not be granted an "excused" status for missing the rehearsal without advance permission from a director. Additionally, the student is required to bring a parent note to the director on the day of his or her return to school. Failure to do so will automatically result in the student's absence being unexcused.

Unexcused Absences

An unexcused absence is one that does not satisfy the requirements listed previously for excused absences.

An unexcused absence from a rehearsal or performance will result in the student not being allowed to perform in the next performance. An unexcused absence from a performance will result in the student forfeiting any awards that he or she would have been eligible for that year and may also alter his or her participation status in that ensemble. Two unexcused absences from rehearsals will similarly result in forfeiture of awards. Multiple attendance issues may also result in an alteration of the student's participation status. Any student who finds their participation level altered due to attendance issues or behavioral consequences will not be refunded or excused from any financial fees and responsibilities due for participation in the activities/events.

Promptness

The most important part of any band rehearsal occurs in the first five or ten minutes. It is during that time that, in addition to warming-up physically, the student will focus his or her mind into the group rehearsal process. Tardies also follow the same guidelines and excuse procedures listed above. Two unexcused tardies equal one unexcused absence and with that comes all of the ramifications listed above. With respect to promptness students are encouraged to keep the following adage in mind:

***To be early is to be on time
To be on time is to be late
To be late is to be left!!!***

During the school day, students are expected to be in the band room preparing for rehearsal at the beginning of the assigned class time. Precisely two minutes after class is scheduled to begin, students must then be in their chairs warming up for class. Those students not in class when the tardy bell rings and/or not in their seats warming up two minutes afterwards will be marked tardy. Tardies will have an adverse effect on the daily participation grade.

Concert Attendance

A performance is the culmination of weeks and/or months of learning. Because concerts are the final step in this educational process, it is essential that students fully participate in all performances. Students will receive a grade for each concert. Full participation in the concert will result in the student receiving full credit. In the event that a student misses a concert, he or she has missed an educational experience that can not be replaced or "made-up". However, an alternate assignment is available, for students who must miss a performance. This assignment is available, upon request, from the director and is due on the day following the performance.

Chair Placement and Challenges

At the beginning of each term, students enrolled in band class are placed in an initial chair order based upon audition results. Following this initial placement, students then have the opportunity to improve on their chair placement through the challenge system. This system operates under the following guidelines:

- Students may only challenge up one chair at a time.
- Students may only challenge within his or her band.
- Students must wait at least 5 school days to re-challenge after losing a challenge.
- Failure to appear at a challenge will result in the forfeiture of that challenge.
- Challenges tainted by ill will or negative feelings will be canceled or forfeited at the director's discretion.
- All challenges must be concluded two weeks prior to any concert.

Procedures for seat placement challenges:

Making the challenge:

1. The person wishing to challenge must first notify the person that they wish to challenge of their intent to do so.
2. Once this challenge has been placed, both the challenger and the challengee must go to their director together. At this point the director will assign the music and schedule a date and time for the challenge.

On the day of the challenge:

1. The challenge itself will be "blind" in that the director listening to the challenge will not be able to see the players. To preserve the anonymity of the challenge neither student may talk when he or she is in the performance room.
2. Prior to playing the challenge, the students will determine who will play first ("#1") and who will play second ("#2").
3. When it is your turn to play you may enter the room and perform the music. *Remember, you must not say anything while you are in the room!*
4. The person who performs the music with the highest level of excellence will be declared the winner of the challenge and will then either assume or retain the higher chair.

Conduct

Students are expected to demonstrate positive and cooperative behavior when associated with the bands of Harrison High School. Whenever you are wearing a Harrison High School band uniform, or other Band attire, you are representing your school. Inappropriate or offensive behavior or language will not be tolerated. We represent ourselves, each other, and the school, and we strive to represent the *best* in high standards and traditions.

Specific Behavior Guidelines

1. All Cobb County Board of Education disciplinary guidelines are in effect at all band functions.
2. No use of alcohol, tobacco, or illicit drugs. Possession or use of any of these will result in disciplinary actions in accordance with school policy. This may include action by law-enforcement authorities. It may also result in expulsion from the program.
3. No abuse of school facilities or equipment. This includes uniforms, instruments, music, or the physical structures. Students will be charged for any damage to the above.
4. No unauthorized use of school instruments. A signed permission form must be on file for students to play school instruments.
5. Absolutely no hazing, bullying, or harassment of students.

6. No profanity will be tolerated.
7. No disrespect of authority. This includes all student leadership, administrators, teachers, staff, band parents, and anyone else connected with the program.
8. No one is permitted to leave designated areas without permission. A director or chaperone must know where you are at all times.

Students who do not abide by these guidelines may be subject to administrative referral and participation in extra-curricular events may be modified or suspended. Continued behavior issues or extreme matters may result in the student being dismissed from extra-curricular events.

In the Band Room

1. Students must be prompt and prepare for rehearsal in a positive manner (see attendance policy).
2. Over 200 students use the band room each day. Let's keep it clean and orderly. Trashcans are provided for your use. Instruments and music folders are to be kept only in the instrument storage located in the band room. Inappropriate behaviors include activities such as playing percussion (or other) instruments without permission, careless treatment of room or equipment, use of room for reasons other than practice or music rehearsal. Common sense should take care of these issues.
3. There is to be absolutely no food, drink, or gum in the band room.
4. Music stands and chairs are to be put back on the racks if requested, after each rehearsal.
5. Books are not to be stored in instrument lockers. Band room lockers are to be used only for instrument and music storage.
6. Vandalism, use of school equipment, or other student's property without permission is not tolerated.

Care of Instruments

All instruments should be treated with care whether they are student owned or school owned. Store them properly. Keep mouthpieces, reeds, valves, etc., in good playing condition. Have extra reeds. It is the player's responsibility to maintain his or her instrument and to keep the director informed of any problems with the instrument that could affect the player's ability to participate fully.

- Students may be excused for no more than two days of playing while an instrument is being repaired.
- An excuse will only be granted if a repair note is provided.
- If a store must keep an instrument for longer than two days to complete the repairs, a "loaner" instrument should be requested.

Care of Music

Band music is extraordinarily expensive. Music folders are designed to help protect this music from damage. Despite this we still must be very careful handling the music.

- All marks must be made in pencil and erased before turning in.
- Music not returned in good condition will be charged at the replacement rate.
- If replacement music parts are not available, the student may be required to purchase the complete set of parts.

Bus Trip Rules

1. Each student is responsible for his or her own instrument and uniform. If you forget something, you may have to sit out the performance.
2. Only instruments saxophone size and smaller go on the bus. All other instruments go on the equipment truck. You are responsible for getting large instruments to the loading dock where they will be loaded for you.
3. Unless told otherwise, the complete uniform will be worn on the bus.
4. Keep the bus clean...in words and actions too.
5. All county and coach bus rules apply as well as specific rules of the individual driver.
6. Buses will be loaded in the following order: chaperones, then leadership and staff, then seniors, then juniors, then sophomores, then freshmen.
7. All students will ride the bus to the event. Students may ride home with a parent ONLY if a written note from the parent is given to the chaperone on the student's bus before leaving the school prior to the event. We are responsible for you and must know your whereabouts at all times. Students that do go home with their parents must return their uniforms to school that evening.
8. All students must stay for the entire game or event.
9. No changing from one bus to another.

Football Game Rules

1. No food or drink in the stands unless distributed by the chaperones.
2. All students must remain in full uniform and must stay in their places in their sections throughout the game.
3. No conversations with friends outside of the band during the game.
4. No non-band members in the stands during the games.
5. Only people of authority (directors, police officers, administrators, etc.) may break rank.
6. No playing of instruments in the stands unless directed by a Drum Major or director.

Uniform Use Regulations

The appearance of a performing group has a significant impact on the audience's perception of that group. It is important that the Harrison Bands maintain a uniform and dignified appearance for all of their performances. To achieve this goal, the Band Directors have established dress requirements.

Band uniforms (both concert attire and marching uniforms) represent a very large expenditure of band funds. Cobb County has set the uniform use and cleaning fees at \$50/year for each uniform to help offset the costs of normal maintenance, replacement, and periodic cleaning of the uniform parts. This amount does not begin to cover the full cost of these items, so uniform use regulations have been established to prevent unnecessary wear and tear on these garments. We need for these uniforms to last for many years.

You are responsible for maintaining your uniform in pristine condition. Any replacement or repair costs incurred through loss of parts, excessive damage, or other negligence WILL BE BILLED TO YOU. See the **Appendix** or harrisonbands.org for attire rental and order forms & current pricing.

Concert Attire Requirements

Concert dresses for ladies and tuxes for the men are available for an annual use fee, as set by Cobb County, from the Band Booster. **The use fee must be paid prior to issuance to students.** Students are required to provide their own closed toe black dress shoes and socks/hose.

Students will be measured prior to the first concert, garments will be issued, and students will be responsible for the appropriate care (described below) of their own garments throughout the year. Booster-owned concert attire will be returned at the end of the spring semester. Items purchased by the student should not be returned.

All Ladies

- Black band dress (annual rental fee from the band boosters)
- Black dressy, closed toe shoes
- Black hose
- Pearls (available for purchase from the band boosters)

All Men

- Tuxedo (annual rental fee from the band boosters)
- Black dress shoes
- Black socks
- Wing-tipped tuxedo shirt (available for purchase from the band boosters)
- Black cummerbund (available for purchase from the band boosters)
- Black bow-tie (available for purchase from the band boosters)
- Studs and cuff-links (available for purchase from the band boosters)

Concert Attire Care Instructions

Concert dresses and tuxes will be issued to students prior to the first concert **once the rental fee has been paid**. The students will keep these items at home until after the final concert. While the garment is in the student's possession it must be treated with great care.

- Hang the garments immediately after each use.
- Do not press the garments. Any wrinkles will usually disappear if the garments are hung properly immediately after each use. Pressing the garments with an iron that is too hot will damage the fabric. Ladies dresses are made from polyester, which can melt. Excessive pressing of either the tuxes or dresses will make the fabric shiny and will limit our ability to alter the garments for future students.
- Instructions for alterations will be provided when the dress / tuxedo is issued.

After the final concert in the spring, each student is required to have his or her garment professionally dry cleaned. The garment should then be returned to the band room in the dry cleaner bag with the receipt attached along with hanger(s) and garment bag issued at beginning of year. Pearls are purchased by the student and should not be returned.

Marching Band Uniform Rules and Regulations

1. *You must wear your entire uniform to perform.* Prior to each performance, the student leaders will perform a dress inspection. Neatness and correctness of appearance will be assessed. This will include band T-Shirt underneath the jacket, uniform shorts under pants, black socks, and cleanliness of gloves, shoes, and instruments. Students that do not pass inspection must correct all violations - possibly including the purchase of missing or soiled items - in order to perform.
2. All band members must *remain in full uniform* (with the exception of plumes) with jacket and shakos on unless told otherwise by a director or Drum Major. .
3. No jewelry is to be worn other than post earrings. This applies to males and females.
4. Hair that is long enough must be worn up inside the shako. This applies to both males and females.

5. When boarding the bus, students must be in full uniform and remain in uniform during transit with the exception of the shakos that are to be carried onto the bus in the hat boxes.
6. Change into uniform in the restrooms only. Do not change in practice rooms, storage rooms, or on the buses.
7. Plumes will be placed on shakos just before performance time and removed immediately thereafter. **Plumes are to be handled gently**, keeping hands off the feathers.
8. Upon return to the school, the same rules regarding changing are in place.
9. After each use, the uniform must be hung neatly on the correct hanger, with pant creases aligned

Marching Uniform Care Instructions

Marching Band uniforms are provided by the Band Boosters. Students are fitted during Band Camp and are assigned the uniforms and hats (shako or beret) that they will wear throughout the marching season. Before uniforms are issued, students must pay the uniform use fee set by Cobb County. Students are responsible for any damage to the uniforms.

Specific guidelines will be issued regarding the required shorts, shirts and black socks to wear under the uniform so that the uniforms will fit properly and have a consistent appearance. Students will purchase these items. Students are also required to purchase their own marching shoes, gloves, and replacement knit caps. Shoes must be special ordered, so students are fitted and money is collected in late spring. Money is collected for gloves during band camp. Replacement items can be purchased at any time.

In order to preserve the color match for all of the uniforms, the uniform committee will clean all of the uniforms together several times during the season. Individual students should never wash their own Marching Band uniforms.

Hanging

It is absolutely essential that the uniforms be hung correctly to ensure that they remain in pristine condition. Please keep track of your uniform hanger as it is made to maintain the uniform's shape. **Do not use a plain hanger on your uniform.** Once you have hung your uniform correctly please place it on the appropriate spot on the racks. As you do so, make sure that it maintains its shape.

Cleaning

The uniforms are made of polyester fabric. While they are washable, **no student should ever attempt to wash their own uniform.** Only certain washing machines will be certified for cleaning the uniforms. When cleaning is required, the uniforms will be washed as a group to maintain their consistent appearance. If you think that your uniform needs cleaning or repair, please contact the appropriate booster club member.

Color Guard/Winter Guard Uniform Requirements and Care

Color Guard and Winter Guard uniforms change each season and are purchased by the Band Boosters. The uniforms are to be returned at the end of each season. Students are fitted during sectional rehearsals. Guard members must pay the uniform use fee before their uniform will be issued. If guard members need to purchase extra accessories prices will be provided by the guard instructor.

Depending upon the design and construction of the guard uniforms, guard members may be directed to wash their own uniforms as necessary. If washing is permitted, the guard instructor will provide care instructions.

Uniform Accessories

Prices given here are **approximate**. See order forms at harrisonbands.org for current pricing. Initial orders are due at the Potluck Dinner and Parent Orientation scheduled during band camp.

MTX Band Shoes: \$39.00 Replace as needed; price changes yearly

Marching Band Grey Performance Shirt: \$10.00

Marching Band Navy Performance Shorts: \$15.00

Navy Windbreaker –\$42.00

White Marching Gloves: \$6.00/2 pr. Replace as needed; percussion players do not wear gloves

Guard Shoes Practice: \$55.00

Guard Shoes Performance, if needed: \$30.00

Guard Gloves: \$12.50/pair – 2 pair minimum

Guard Accessories Bag: \$30.00

Guard Wind Suit - \$135.00

Navy Polo Performance Shirt: \$22.00

This shirt is used for casual performances such as Pops as well as uniform dress for fundraisers, special events, and field trips. All students participating in the Harrison Band program (including all Guard members) must own this shirt.

Student Leadership Positions

Drum Major

1. Direct all field rehearsals and performances of the marching band.
2. Set standards in attendance, punctuality, attitude, musicianship, and loyalty that the members of the band can and should try to follow.
3. Act as a liaison between band members and the directors and staff.
4. Responsible for keeping the student leadership working together as a team.
5. Coordinate bleacher activities for football games, oversee behavior and maintain proper discipline.
6. Inspect section leader uniforms prior to the full band uniform inspections.
7. Pass-off music for captains.
8. Have the band in the correct place at the correct time for rehearsals and performances.
9. Show patience, consideration, and understanding in dealings with the band while not compromising standards.
10. Assist the directors and staff in administrative and organizational tasks.
11. Exhibit and demand discipline within the band.

First Lieutenant

1. Organize and supervise clean-up of band room after rehearsals and performances.
2. Conduct for band performances when needed.
3. Serve as a positive role model for the members of the band in conduct, musicianship, and dedication to the band.
4. Assist in the teaching of the drill during marching rehearsals, if needed.
5. Manage attendance and discipline records.

Second Lieutenant

1. Supervise and assist the various student staff components and assist as needed.
2. Assist in the preparation of the field prior to marching rehearsals / performances.
3. Supervise loading and unloading in all band travel situations.
4. Assist with any other logistical issues.
5. Supervise bus sign-ups.
6. Serve as bus captain. Check that all roles have been taken, clean bus check, and anything else related to bus transportation.
7. Serve as a positive role model in conduct, musicianship, and dedication to the band.

Section Leaders / Assistant Section Leaders

1. Learn all parts for your particular section.
2. Pass-off all members of your section by the appropriate dates.
3. Run efficient and effective sectional rehearsals throughout the marching season.
4. Tutor all students in your section that need help with music and/or marching.
5. Enforce the rules and regulations of the band.
6. Refer disciplinary issues to the directors.
7. Conduct uniform inspection of section and report any infraction against dress code.
8. Assume any extra assignments deemed necessary by directors, staff, or chaperones.
9. Serve as a positive role model for the members of the band in conduct, musicianship, and dedication to the band.

Student Staff Positions

Librarian

- Copy, collate, and distribute all parts to the music.
- Make and maintain concert and marching folders.
- Keep music in the library in order.
- Coordinate all drill charts.

Loading Crew

- Maintain yard lines and hash marks on all practice fields throughout the season.
- Assist in the field set-up prior to the beginning of rehearsals and clean up afterward.
- Load all equipment into the truck and secure it for transport.
- Unload all equipment from the truck upon arrival to site.
- Upon returning to school, supervise putting all equipment back to its proper place.

Uniform Crew

- Maintain, organize and prepare all marching uniforms and accessories used in all competitions and performances.
- Assist the parents in charge of uniforms in organization and maintenance of uniforms.

Technical Crew

- Organize and set up all sound and other electronic systems
- Provide general technical support for rehearsals and performances

Marching Band Pass-Offs

Pass-offs are designed to insure that all players have memorized their music. All section members must play each piece of music by memory with two mistakes or less to pass it off. All musicians in the band are expected to pass-off all show music, the Star-Spangled Banner, the Fight Song, and any other piece assigned by the directors.

The pass-off procedure begins with all section leaders passing-off by memory to the Drum Majors. Once these students have passed-off they will then begin listening to students in their sections.

Deadlines for the pass-offs will be announced at band camp. Any student not passing off by the assigned deadline will not perform in the upcoming half-time shows until the necessary music is passed-off. Students are required to attend all performances even if they have not passed-off the music. Students with multiple performance issues due to pass-offs may find their participation in the ensemble modified. These students will stand on the sidelines during the show.

Marching Band Field Positions

To achieve a balanced instrumentation and to promote a high level of performance excellence, the Harrison Marching Band frequently has students who serve as competitive drill marchers and field positions for Friday night performances only. Field positions are determined by an audition in Summer Band. For this audition, students will be expected to demonstrate both their marching skills and their playing skills.

All field position members and competitive drill members are full members of the marching band. They will be issued uniforms and are expected to participate in all practices. They will perform in the stands at football games and in all parades. Alternates will not receive their own drill spot on the field. Instead, they are assigned a spot to learn as a back-up. In the event of injury, illness, or poor performance of another member, a field position member will either temporarily or permanently replace that student.

Provided that he or she has passed off all music, attended all rehearsals, and can successfully perform the drill, all field positions are guaranteed performances of the field show at designated football games.

Band Awards

John Philip Sousa Award - This national award is presented to the graduating senior whose peers deem to represent the best in musicianship and dedication to the band.

Louis Armstrong Award – This award is presented to the most outstanding jazz musician as voted by the members of the jazz ensembles.

Director's Award - This student voted award is presented to the most improved member of the band program.

Patrick M. Gillmore Award - This award is presented annually to the most outstanding first year student in the band program as voted by the members of the band.

Senior Plaque – This award is presented to all graduating seniors who have participated in the concert band program only throughout their entire high school career (a total of 8 semesters or all semesters they were a student at HHS). For color guard members, a senior plaque will be given for participation in both color guard and winter guard for their entire high school career.

Distinguished Service Award - This award is presented to all graduating seniors that participated in the concert bands as well as the marching band throughout their entire high school careers (a total of 8 semesters or all semesters they were a student at HHS). For guard students, the student must have participated in marching band through their entire high school careers and participated in winter guard for all four years.

Participation Certificates - All academic band students that participated in the band program fully in a given year will receive a first, second or third year certificate. Students will receive participation certificates for Winter Guard, Jazz Ensemble, and Percussion Ensemble at the conclusion of each season.

Varsity Letter Requirements

Band members have the opportunity to earn a varsity letter each term of participation. Letters will be awarded twice each year - once at the Marching Band Awards Dessert Banquet in November, and again at the Spring Band Banquet. Students can only receive the award if they submit an official awards application to the directors.

The first time a student letters, he or she will receive a letter and either a lyre (musicians) or a flag (color guard). Each time he or she letters after that the student will receive a service bar. Students may letter in band no more than twice in one year. Since letters can be earned for both marching band and band class, it is possible for some students to graduate with a letter plus seven service bars.

Merit Points System

For accountability purposes, a merit system will be used in the awarding of a varsity letter. **Students are expected to keep track of their progress.** Prior to each banquet a tally sheet will be available for students to fill out and submit. Unfortunately, each year some students miss lettering by 5-10 points because they did not monitor their point accumulation. Each student has two opportunities to earn a varsity letter (see requirements below). A total of **115** merit points are needed to letter during FALL SEMESTER and **100** merit points are needed to letter during SPRING SEMESTER to earn a varsity letter and each subsequent service bar.

See the **Appendix** or harrisonbands.org for a current copy of the Merit Points form.

Financial Operations

Fundraising

The Harrison High School band program is funded, almost exclusively, through fundraising projects organized by the Harrison High Band Boosters (HHBB). Throughout the year there are many opportunities for both students and parents to raise money for the band program as a whole, and for their individual student **Bucks** accounts. Details of fundraisers are covered in the **Booster Information** portion of this handbook.

Student **Bucks** Accounts

Student accounts are established once a student becomes a member of the band program. Deposits of "**Bucks**" are made into student accounts based upon their participation in select fundraising events. The student may then use his or her available **Bucks** balance to help cover various band expenses (excluding commitment fees in the spring). The student account is a great way to defray some of the costs of fees, trips, promotional items, and other band expenses.

Any outstanding balances in a student's account will be cleared at the end of each month using available band **Bucks**. In this case, the Booster Treasurers will automatically transfer the **Bucks** at the end of each month – a **Bucks Check** is not required.

Payment Information

All checks for fees, etc. should be made out to HHBB. Checks should then be placed in a **clearly labeled** envelope and deposited in the Drop Box in the HHS Band Room. If students wish to use their accrued **Bucks** to make a payment, a special "**Bucks Check**" is available by the drop box. This check should also be clearly labeled and placed in the drop box. **To ensure proper tracking, the Harrison Band Boosters will no longer accept any cash payments.** Exceptions may be made for promotional sales or food for select events. **Do not mail cash or put cash in the drop box.** The Band Boosters also accept debit and credit cards, contact the bookkeepers to make arrangements to use either of these.

Parent Involvement

Our parent organization is vital to the operation of the Harrison High School band program. We need everyone's participation in order to be successful. Even if your time is very limited, there are numerous ways in which you can help to make the Harrison Band program even better! Your talents and abilities are greatly needed and appreciated.

Every Band Parent is expected to participate in required events such as Arts in Motion and a minimum of three optional project teams throughout the school year. The Band program is successful largely due to the enrichment and service provided by the 25+ parent project teams. Virtually every part of the program is dependent upon both fees AND fundraiser projects. Our students benefit when all parents contribute their strengths and talents toward the success of the Harrison Band programs and its 10 performing ensembles.

Band Booster meetings are on the second Tuesday of each month at 7:30 pm in the band room. The best way to stay informed and avoid confusion and/or miscommunication is to be at the booster meetings, hear the facts for yourself, and ask questions. For more detailed information, please consult the calendar posted on the Harrison Band website at harrisonbands.org by choosing the "CALENDAR" button on the navigation bar. Booster Executive Committee meetings will be held the second of Tuesday of every month beginning at 6 p.m. and are open to the general membership.

Booster Information

Message from the Booster President

I would like to send a hearty welcome to you, our Boosters, as I look forward to another exciting year with the Harrison Bands program. As a family with a child involved in band class, marching band, or the jazz, percussion, or guard ensembles, you are already a member of the Harrison High Band Boosters (HHBB). And I am delighted to have you as a member! If you are a new family to HHBB, you (& your child) are about to start a busy, thrilling and life-enriching experience with an award winning band program. If you are a returning family, I am so glad to have you back and *THANK YOU* for your continued support of our wonderful program.

The basic objectives of HHBB are to inspire and maintain an enthusiastic interest in band activities, and to cooperate with school officials in creating a successful instrumental music program above what is supplied by the Cobb County School System. Naturally, as a parent you are interested in your child's education, and you'll quickly find that you will become not only interested in, but excited and engaged in your child's music education. The activities afforded through this program can and should be enjoyed by all members of your family, and we look forward to getting to know all of you!

The success of the Harrison Band Program depends upon our commitment, time and resources. Our band directors and staff are multi-talented, hard-working, dedicated teachers and mentors to your child, but they depend upon the dedication and support of the band parent organization to continue the tradition of excellence exhibited by the bands of Harrison High School.

You are already a booster member, so how is the best way to get plugged into the HHBB program? *VOLUNTEER!!!*

We need you and want you! The band boosters have a history of tremendous family support. We have a dedicated board again this year, and welcome volunteer support throughout the entire program. It takes a huge amount of volunteers and a lot of money to run this program at a competitive level. However small or large the job may be, the spirit of teamwork is most important.

Get plugged in! The easiest way to get plugged into the booster program is to attend our regularly scheduled booster meetings throughout the year. At these meetings you can find out what's going on, ask questions, and find out all the ways you can make positive contributions in your child's music education. Our booster meetings are on the second Tuesday of each month at 7:30pm in the band room. Be sure to check the calendar at <http://www.harrisonbands.org> for the current meeting schedule.

The Band Booster Board is looking forward to working with each other, our directors, staff, and especially YOU, to provide an unforgettable music experience for our students. Please feel free to ask us any questions you may have. Come on, get plugged in, and enjoy another exciting year with Harrison Bands!

This handbook has been designed to provide information about Harrison's band program and to provide specific information about the booster organization. If you can't find the answer in this handbook, please feel free to call or e-mail any board member, check the website (harrisonbands.org), or contact the liaison for your child's section (listed in the pages to follow).

As we begin another terrific year with Harrison Bands, I would like to thank all our boosters in advance for their continued support of this very worthy organization. I am so happy to have you as part of our booster family. Welcome!!!

Tim Paradiso

tim@harrisonbands.org

HHBB President

Organization

The Band Boosters Overview

This portion of the handbook has been prepared to: give an overview of the Band Boosters, give a big picture view of the activities for which we need volunteers, help you to understand the mechanics of being a band parent, and to help you to decide where you can best contribute to the success of our wonderful band program.

We need all of the parent support that we can get in order to keep the concert bands, the marching band, ensembles, drumline, and guards competitive. We need so many volunteers for service and fundraising activities that there is truly something to interest everyone.

The Band Boosters is composed of the parents of students who participate in the Harrison High School concert bands, marching band, ensembles, drumline, and guards. There is no charge to belong. ***Band Booster meetings are held in the band room at 7:30 p.m. on the second Tuesday of each month*** unless there is a holiday conflict. Attending Band Booster meetings and reading the announcements on the web site (harrisonbands.org) are the best and most reliable ways to get information about upcoming events, deadlines, and fundraisers. Please make every effort to attend the meetings.

The Band Boosters is guided by a Board of Directors, which is made up of officers and members at large. Current members are listed below, along with their phone numbers. The board meets on the second Tuesday of each month at 6:00 pm unless there is a holiday conflict. The board meetings are open, and all are welcome to attend. Any Booster Club member who has an item that he or she would like to present to the board should contact one of the co-presidents at least one week before the meeting to have the issue placed on the agenda.

2011 - 2012 Board Members

President	Tim Paradiso	770-218-1928
Treasurer	Theresa Flippo	404-433-6667
Bookkeepers	Debra Zolan Pat Milby	770-590-0989 404-323-0498
Secretary	Jodie Edwards	770-757-5216
Co-Vice Presidents of Project Mgt:	Trip Miller Phil Zolan Kurt Robinson	770-853-3525 770-590-0989 770-528-9787
Project Team Leader – Volunteers	Open	
Project Team Leader – Alumni	Open	
Director of Operations	Jimmy Whitmer	678-640-1983
Project Team Leaders - Chaperones	Esther Miles Denise Rose	678-602-9837 678-313-4347
Project Team Leader - Equipment	Hal Vaughn Randy Ashford	770-366-2749
Project Team Leader – Travel	Susan Parker	678-354-4375
Project Team Leader – Marching Attire	Michelle Riggs	678-290-9172
Project Team Leader – Concert Attire	Nancy Homisak	678-797-9208

Director of Revenue	Wyatt Dehnke	770-794-5952
Project Team Leaders - Fundraising	Tracy Engelbrecht	770-424-8986
	Michelle Miller	770-422-6370
Project Team Leaders - Scrip	Debra Zolan	770-590-0989
	Denise Rose	770-425-8739
Project Team Leader - Corporate Sponsorships	Tim Dusek	770-420-8127
Director of Special Events	Jodi Denney	770-499-1949
Director of PR	Kimberley Flores	678-354-0745
Project Team Leader – Band Camp	Jodi Denney	770-499-1949
Project Team Leaders – Merchandise	Sarah Folsom	770-419-4796
	Connie O’Daniels	770-424-5357
Director of Information	Bonita Prigmore	770-419-7511
Project Team Leader– Website	David Dyer	770-426-5019
Liaison – Guard	Jennifer Hostettler	770-827-0955
Liaison – Jazz	Open	
Liaison – Drumline	Tricia Boughter	404-538-8340
Ex-Officio Members	David Vandewalker	678-594-8104
	Joshua Ray	678-594-8104

Liaisons for Parents

Liaisons are appointed to provide parents with a contact person to answer questions that may come up during the year.

Section	Parent Contact	Telephone	Student
Clarinet			
Flute	Pam Boatright	678-427-4281	Anna Boatright
Mello/French Horn	Leslie Cromer	678-451-6920	Kevin Cromer
Guard	Jennifer Hostettler	770-827-0955	Samantha Vernon
Trombone / Baritone	Denise Rose	770-425-8739	Austin Rose
Tuba/Sousa	Deana Thompson	678-797-1883	Ethan Thompson
Saxophone	Caroline and Michael Brodeur	770-757-5022	Katie Brodeur
Low Reeds			
Trumpet	Merri Hubbard	770-424-2736	Kenneth Hubbard

Percussion	Tricia Boughter	404-538-8340	David Boughter Andrew Boughter
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Financial Information

The Budget

The budget is established every spring for the coming year. Copies may be obtained from the Band Booster Treasurer, and are posted in the hallway outside the band room.

The budget provides money to support the entire band program including three concert bands, marching band, jazz ensembles, percussion ensemble, winter guard, and chamber ensembles. Students who choose to participate in Marching Band, Jazz Band, Percussion Ensemble, or Winter Guard pay a fee to help cover the cost of items such as their uniforms, instruction, and transportation to games, performances, competitions. The fees also cover the purchase and repair of school-owned instruments, the purchase of music, guest conductors, and other components of the band program.

In order to supplement the concert band resources and to keep extra-curricular activity fees as low as possible, the Band Boosters sponsors a variety of fundraisers every year. We cannot possibly meet our budgetary requirements unless we have the support of all parents and students. Several of the fundraisers require solicitation. Other fundraisers involve being available to work at sponsored events. Some fundraisers, such as SCRIP, require very little time or effort!

Curriculum Enrichment Fee for Band Class Students

The amount of money that the band classes receive from the county each year constitutes less than 10% of our operating budget and does not begin to cover the cost of operating our curricular classes. Therefore, in order to be able to afford to run a band program with the national reputation for excellence that Harrison High School has achieved, the Band Boosters supplement county funds. In return, we ask that each student enrolled in band class pay a curriculum enrichment fee of \$125 per semester. This fee will insure we provide the highest quality band class curricular program for your child.

Making Payments

The schedule for making payments for fees, trips, etc. will be communicated at Band Boosters meetings, on event flyers available to students, via email and/or posted on the band calendar. Extra copies are available in the band room. **Please make sure to inquire about this information.** If you need to make special arrangements for a modified payment plan, please contact the bookkeepers or treasurer in advance. We are always willing to work with you on a payment plan that may be more convenient. If payments are not received within five days of the due date, a \$20 late fee will be assessed unless prior arrangements have been made. Payments may be made by personal check, credit/debit card, or with a transfer of **Bucks** from Student Accounts (see below).

Personal Check - Personal checks should be made out to **HHBB**. Please be absolutely sure to write your student's name and note what the payment is for (marching fees, fruit sale, etc.) on the check. **Payments should be placed in a sealed envelope with the student's name and a description of what the payment is for, written on the outside of the envelope.** Envelopes should be placed in the drop box in the band room, where the bookkeepers will collect them. **All payments will be applied to the oldest outstanding balance.** Checks may be mailed to the following address:

HHBB
P. O. Box 801017
Acworth, GA 30101

Student Bucks Accounts - If you choose to make payments by using a credit balance in your **Bucks** account, please fill out one of the student **Bucks Checks** located near the drop box in the band room. Indicate the item that you are paying for on the "pay for" line, then fill out the rest of the check as indicated. If you prefer to write a note requesting that **Bucks** account funds be used, you should include the student's name, the date, the amount of credit you want to apply, and what fee the credit is being applied to. **Please note that Bucks cannot be used to pay the marching band commitment fees.** Also note that students may write and sign **Buck Checks** after verifying that the necessary funds are available.

Cash - For tracking purposes, the Harrison Band Boosters will no longer accept any cash payments. Exceptions may be made for promotional sales or food at select events. **Do not mail cash or put cash in the drop box.**

Credit Cards - HHBB also accepts debit and credit cards. Contact the Bookkeepers to use this fast and easy method of payment.

The bookkeepers will send monthly bills for outstanding balances.

Bucks Account Q&A

What are Bucks? *Bucks* represent money that a student earns as credit to their account in ways specified by the Band Booster Board. Presently students can earn **Bucks** by securing corporate ads or participating in fundraisers selling items such as SCRIP. Bucks are available as credits as soon as they are posted. The Band Boosters will announce other opportunities for earning Bucks from time to time.

What are Bucks accounts? The Band Boosters established the **Bucks** accounts both to help parents and students offset band expenses and to encourage participation in fundraising activities. Students earn **Bucks** by participating in a variety of Band Booster fundraising projects. Accrued **Bucks** can be used to pay for most fees, excluding the marching band commitment fees in the spring. *At the end of each month, the bookkeepers may transfer Bucks from a student's account to offset any outstanding unpaid debt that the student has incurred.*

How do I establish a Bucks account? When **Bucks** are earned a student's name will automatically be added to the **Bucks** list. Project Team Leaders are responsible for reporting all **Bucks** earned to the bookkeeper by the end of each month. The bookkeepers then update the student **Bucks** account list and post it in the band room hall prior to the Band Boosters meeting.

How will my account be affected when my sibling joins the band? When two or more students from one family are in the program, the younger siblings are added to the older siblings account. In the event that there is a time lag between siblings, such as when one sibling graduates before a younger sibling enters the program, one may obtain a request form from the bookkeeper to assure that the account will be held open.

Do Bucks roll-over from year to year? As long as a student is in the program their **Bucks** will not expire. Some students use **Bucks** as they earn them. Other students choose to let the **Bucks** accumulate for several years, then use them to completely cover a major expense such as marching fees or spring trip.

What happens to unused funds when I graduate or if I leave the program? Unused credit **Bucks** balances revert to the general band fund when a student graduates or leaves the Harrison instrumental music program. Outstanding **Bucks** may not be transferred to another student

except in the event that an account is held open for a younger sibling. A written request must be submitted to the bookkeepers to hold an account open for a younger sibling.

May I earn Bucks for another student in the program? Yes, Bucks may be earned for another student given: 1) your student account is current with no outstanding balances AND 2) you designate in advance that the fundraising is being earned and submitted in another student's behalf BEFORE bucks are awarded and posted, Buck's cannot be transferred from one account to another account after they are posted.

How can I use my student Bucks account? With very few exceptions, available funds in the **Bucks** account can be used for any program expense. **Bucks cannot be used to pay marching band commitment fees in the spring.** In order to use account funds, a student or his/her parent fills out a **Bucks Check** located in the information center in the band room. If the "New Balance" shown on the student **Bucks** account list is insufficient to cover the fee being paid, the **Bucks Check** should be accompanied by a personal check for the difference.

Should I use band Bucks to clear an outstanding balance? Please make arrangements to keep your account in good standing. At the end of each month, any outstanding balances in a student's account will be cleared using available band **Bucks**. In this case, the Bookkeepers will automatically transfer the **Bucks** to settle the account – a **Bucks Check** is not required.

STUDENTS AND PARENTS MUST ALWAYS BE CERTAIN THAT THE METHOD OF PAYMENT IS CLEARLY MARKED WITH THE STUDENT'S NAME, DATE, AMOUNT PAID, AND WHAT THE PAYMENT IS FOR. Envelopes are available in the information center for payments and should be clearly marked on the outside.

Example: Sara Doe sees that the second payment of \$100.00 for the spring trip is due on March 1st. She checks the Student **Bucks** Accounts list that is posted in the band room hall and finds that her new balance is \$86.54. She and her family decide to use all of her available credit towards this payment. Her parent also writes a personal check for the \$13.46 difference. Sara writes a **Bucks Check** for \$86.54. Sara then puts both checks, on or before March 1, into an envelope and writes on the outside, "Sara Doe, \$100, 2nd payment for spring trip."

Note: If Sara's account is in good standing, it is her option to use all, some, or none of her available student **Bucks** account. However, if she has outstanding unpaid debt, the bookkeepers will apply her **Bucks** balance to reduce the debt at the end of the month.

General Information

Newsletter

Project Coordinator: Bonita Prigmore
Phone: 770-419-7511

The Harrison Band News is the official newsletter of the HHBB. It is published and sent via e-mail to all band members in July, and periodically during the school year. Additional hard copies are available in the band room, in the information center. **It is critical that all members have their e-mail address on file in order for you to be kept current on all band activities and announcements.** Harrison Band events and awards are also promoted through local neighborhood newsletters and publications. If you have any contact information for your neighborhood, please forward to pr@harrisonbands.org.

Web Site

Project Coordinator: David Dyer
Phone: 770-426-5019

The Harrison Band Website is your best and most reliable source of communication regarding all activities and announcements. Go to harrisonbands.org and follow the links to pages of invaluable information and knowledge. The site contains news, a link to the Harrison Bands calendar of events, necessary forms, policies and handbook copies, and a forum for parents and students to use for fun as well as for correspondence. All HHBB Board members can be reached via e-mail by logging on to the Booster page of the website and following the links. Remember to frequent the site often for last minute changes and updates. Inquiries regarding the website should be addressed to info@harrisonbands.org.

Conservatory

Project Coordinator: Debra Zolan
Phone: 770-590-0989

The Booster organization sponsors the Harrison Conservatory, presently offering private lessons held at Harrison, Monday through Friday during the school year. The prices for lessons vary depending on the instructor and the length of the lesson. **Lesson fees must be paid in advance or at the time of the lesson.** If your student is interested in private lessons please put a note in the drop box by the first week of school. The note should include the student's name, phone number, and instrument. If there are enough students requesting private instruction on a particular instrument, the Boosters will make arrangements for the instructors. Our Conservatory offering is not a solicitation for students who are currently taking private lessons.

Service Volunteers

Band Camp Special Events

Project Coordinator: Jodie Denney
Phone: 770-499-1949
Volunteers needed: Many
Date: July 25 – Aug. 5, 2011

Band camp special event volunteers are needed for a wide variety of jobs, with the time commitment ranging from one to several hours. Volunteers are needed to furnish food or supplies for some of the activities and to help with set-up and clean up. Evening activities such as dances or ice cream socials will need chaperones who will stay for the entire event, interact with the students, and supervise off-campus activities.

Equipment Crew

Project Coordinator: Jimmy Whitmer
Phone: 770-424-2864
Volunteers needed: varies by activity, usually 10-12 adults per event
Date: All football games and competitions during marching season and events throughout the year.

The Equipment Crew is responsible for building props and for the transportation and protection of equipment, instruments, and all support items needed for any given performance.

For every performance, student members of the equipment crew have the primary responsibility for loading and unloading Blue, the band truck, and the trailer. Adult volunteers are needed to assist the students, get the equipment in position for the half-time show, get everything off the

field very quickly, and guard the equipment when it is off the field. The equipment crew also has responsibility for the care and maintenance of Blue and the trailer.

Chaperones

Project Coordinator: Esther Miles Denise Rose
Phone: 678-602-9837 678-313-4347

- *Band Camp/After School Practice Chaperones*

The chaperones are responsible for the safety of all students at all times. The Directors prefer to have at least three chaperones present at all times to help with assorted activities or problems that arise. The chaperones work in approximately three to five hour shifts to do whatever is needed. Tasks include filling the water coolers, monitoring students, attending to first aid needs, answering questions, and helping with tasks for the Band Directors. Outdoor and indoor opportunities available.

Band Camp Volunteers: 4-6 per shift for 4-5 hour shifts

After School Volunteers: 3-4 per practice (Mon/Tues/Thurs 4:00-7:30)

- *Game Chaperones*

During marching season, chaperones are needed to monitor those students who choose to stay after school. (Report time is 3:30.) Chaperones are needed for all home and away football games. (Report time is usually 4:30/5:00.) Before game duties include preparation of medical kit, medical forms, bus bags, etc. And assist others as needed.

The chaperones walk along side the band as it marches to the stadium to help keep spectators from cutting through the lines. In the stadium, chaperones hand out seat covers, and water as needed, also they assist placing the plumes on the shakos, escorting the students to the restroom, and helping block the aisles when the band marches in and out of the stadium.

Volunteers Needed: 12-14 per game

(Must have some chaperone experience prior to chaperoning football games.)

- *Festival/ Competition/Event Chaperones*

When either the marching band or the concert bands leave Harrison to perform in a competition or at festival, it is necessary to maintain a ratio of one adult to fifteen students. Typically, this job requires just being there to help guide and monitor the students and solve any little problems that may come up while maintaining safety of the students.

For all home and away football game and marching events-- ** You must wear a green chaperone shirt. This is mandated by the directors.**

Volunteers needed: 8-20 depending on the event

Uniform Crew

Attire: Marching Attire Concert Attire
Project Coordinator: Michelle Riggs Nancy Homisak
Phone: 678-290-9172 678-797-9208
Volunteers Needed: 10 volunteers to work with each chairperson and learn the job.
Date: During marching season and band concerts

Student members of the uniform crew handle the bulk of the work. The uniform crew makes sure that the uniforms stay in perfect condition. They oversee fitting of the uniforms during band camp and maintenance of the uniforms during marching season. Parent volunteers provide routine maintenance including sewing buttons, making minor repairs, and periodic cleaning.

Fundraising Overview

The Harrison High Band Boosters organize a number of fundraising events each year in an effort to support the expenses of the various aspects and activities of the Harrison High School Bands and related entities. For the 2011-12 season, the HHBB budget will rely on 30% of our funding from fundraisers above and beyond the student fees. Therefore, participation in the fundraising activities is not only encouraged, it is necessary for all families to participate so that we can maintain the high standards and exceptional experiences for our students.

Volunteers

Every family has the opportunity to help maintain the high level of excellence that our band program has achieved, partially through fundraising. By sharing this load, we can achieve our goals without stressing any one person or group's calendar or pocketbook. There are a number of fundraising opportunities scheduled throughout the year to give everyone the chance to serve in at least one of the following three ways: coordinating a fundraiser, serving on a fundraising / event committee, and selling specified merchandise.

In addition to music excellence, this program helps us, as parents, in our efforts toward creating positive, productive leaders for the world after their high school experience. Please help us continue this tradition by giving of your time and abilities. Our organization is structured in such a way that you will have guidance and assistance throughout the process of running or assisting a fundraising event.

Fundraisers

Below is an alphabetized list of fundraisers accompanied by a description of the event.

Arts in Motion

Project Coordinator: Cindy Johnson
Phone: 770-427-8562
Date: January or March
Volunteers needed: All band families required to work

Southern Association for Performance Arts (SAPA) - Winterguard and Indoor Percussion. 70 Units from the Southeast will compete. HHBB hosts this event. All volunteer needs will be filled by band parents/students.

Bingo

Project Coordinator: OPEN
Phone:
Date: November
Volunteers needed: Numerous

An annual Bingo night with prizes provided by local merchants. Fun night for the whole family and community!

Bruster's Coupon Books

Project Coordinator: Marilyn Beteta
Phone: 770-919-9382
Date: April to September

Bruster's Coupon Books include 10 'Buy 1 – Get 1 free' coupons. They include single, double and triple scoops of ice cream in a dish or cone, including waffle cones! They never expire and are honored at all Bruster's locations. Coupon Books sell for \$12. For each coupon book sold, \$6 is credited to the student's *Bucks* account. Pick up next to the Scrip Table on Tuesday nights.

Christmas Tree Pick-Up

Project Coordinator: Cam Casto
Phone: 678-354-8422
Date: December 31, 2011 &
January 7, 2012
Volunteers Needed: 2-4 Adults and a pickup truck or two

Coke Case Sales

Project Coordinator: Michele Miller
Phone: 770-422-6370
Date: Aug - Sept
Volunteers Needed: 5-6 Adults to help compile orders and distribute cases upon delivery.

Sell cases of Coke products to your family, friends and neighbors to support the HHBB.

Corporate Sponsors / Grants / Company Matches

Project Coordinator: Tim Dusek
Phone: 770-420-8127
Date: On-going all year

Students are encouraged to secure corporate sponsorships. A percentage of the sponsorship amount received will be credited to the student's *Bucks* account for all cash donations. Once a family obtains a corporate sponsor, they have first rights to re-sign that sponsor the following year.

While we do have some corporate sponsors and donors, this is an area where we would like to grow. If you know of any local companies that might be interested in donating money, goods, or services to the band, please contact Tim Dusek, Corporate Sponsor Coordinator.

For those of you who work for large corporations, there are several possibilities for earmarking funds for the band. Many corporations offer matching gift programs where they will match your personal donation. Some give grants to non-profit groups for which you do volunteer work. Please be alert to any good prospects for corporate funding.

We would like to develop an on-going grant writing group to develop grant writing skills and initiate grant proposals. Many corporate and non-profit foundations have money available to support the arts and if we can tap into these funds, over time we will be able to increase the resources for the band program and possibly reduce our fees. If you have skills in this area and would be interested in forming such a team, please let Tim Dusek or the board know.

Drum – a – thon

Project Coordinator: Tricia Boughter
Phone: 404-538-8339
Date: January

Band members will pledge to play for an extended period of time in return for contributions from the local community.

Electronics Recycling

Project Coordinator: Tracy Engelbrecht
Phone: 770-424-8986
Date: 3x a year – Aug, Nov & April
Volunteers Needed: 12 Adults & 12-15 students per day

Event is held at the upper parking lot at Harrison. Patrons bring items to be recycled such as computers, power tools, appliances, metals, lawnmowers, cell phones, telephone chargers, power cables, fax machines, TVs, etc. There is a \$10 donation per car/family for everything (except TVs & monitors which are \$20 each or 2 for \$30), of which 100% of the donation goes to HHBB. Donations are tax deductible. We are partnering with Federal Recyclers, an EPA registered company, who will be on-site with their trucks to collect the recyclables. Students and Parent Volunteers are needed!

Fruit Sale

Project Coordinators: Leanne Allen & Open for 2 Coordinators
Phone: 678-290-1026
Date: Oct order mid Dec delivery

Our fruit sale project has been a great fundraiser and is conveniently planned for the holiday season. Students sell various combinations of oranges, tangelos, and grapefruit. The fruit makes an excellent holiday gift or corporate gift for employees, clients, and customers. Students take orders and once the fruit arrives, they are responsible for delivering the fruit to the buyer. On-line orders are also accepted for out of town purchases. The fruit baskets, boxes, and bags sell from approximately \$10 to \$25.

Magazine Sales (On-line)

Project Coordinator: OPEN
Phone:
Date: On-going all year

Did you know that you, your family, your friends, and/or your doctor's offices, can order/re-order over 700 magazines on line at www.qsp.com and QSP donates 40% of the subscription price back to HHBB? The band then allocates 50% of the donation amount to your student **Bucks** account and the other 50% goes toward general band expenses. Earn money while you read!!!!

March – a – thon

Project Coordinator: Michele Miller
Phone: 770-422-6370
Date: July-August

Band members will pledge to play for an extended period of time in return for contributions from the local community.

Night of Jazz

Project Coordinator: OPEN

Phone:

Date: February

Our Night of Jazz and Afternoon of Jazz has become a much-anticipated annual event and offers a fun "night out" to enjoy the music provided by our high school jazz ensembles as well as middle school jazz bands. Tickets are sold in advance by the students and through local merchants. Light desserts and beverages are served and swing dance lessons are provided. Tickets are reasonably priced.

Pancake Breakfast

Project Coordinator: Michele Miller

Phone: 770-422-6370

Date: Spring

Volunteers Needed: 10 Adults and 10 Students (7:30 – 10:30 am)

HHBB volunteers will serve a delicious pancake breakfast for the community. The event is held at Applebee's on Dallas Hwy & Barrett. Students will be required to pre-sell tickets for the meal.

Pasta Sale

Project Coordinator: Catherine Boyle

Phone: 770-794-9267

Date: August

The Pasta Sale provides fun shaped collegiate and activity (music, golf, dance, soccer, Halloween, etc.) shaped pasta, great for tailgating, gifts or holiday events. Volunteers are needed to help distribute the material, collect student orders and distribute orders upon receipt.

Percussion Camp

Project Coordinator: Tricia Boughter

Phone: 404-538-8339

Date: June (Summer Camp)
September (Weekly Clinics)

Volunteers Needed: 3 Adults

During the Fall and Summer, percussion camps/clinics are provided to students in grades 6-12.

Pigs & Peaches

Project Coordinator: Phil Zolan

Phone: 770-590-0989

Date: August 26 -27, 2011

This is a family friendly festival in downtown Kennesaw that includes cooking contests, vendor booths and several stage performances. During the event the HHBB teams up with Mercier Orchard to sell fresh fruit, fried pies and slushies. Adults will be needed to work the booth sales.

Plant Sales - Fall and Spring

Project Coordinator: Michele Miller
Phone: 770-422-6370
Date: Fall & Spring

Beautify your home with Mums and Pansies in the late fall and then again prepare for the spring with a colorful mix of spring flowers and plants. Orders will be taken prior to each planting season with delivery by local growers at the right time for late fall and spring planting. Volunteers are needed to help with the distribution of materials, processing the orders and then distributing them to students/parents upon delivery. Band *Bucks* will be allocated.

Pops in the Park

Project Coordinator: OPEN
Phone:
Date: May

Pops in the Park is a special outdoor concert located behind the school. The evening showcases the Harrison High School bands as well as selected bands from our area Middle Schools. Tables are available (Chastain-style) and families can bring a picnic or purchase dinner from the concession stand. This event is extremely fun for students, family, and friends. It takes a tremendous number of volunteers to make this an enjoyable experience for everyone. Besides having fun and raising some money, we hope that this event serves as an introduction for the middle school band students to the Harrison High band program.

Promotional/Merchandise Sales

Project Coordinator: Bob and Sarah Folsom
Phone: 770-419-4796
Date: All home football games, Pops Concert, and other events to be determined.

Many of the promotional items are specific to the band; however, we also sell items of interest to all Harrison students and parents. At football games, the volunteers set up the table well before kick-off, then pack up the items at half time.

Publix Shopping Cards

Project Coordinator: Debra Zolan and Denise Rose
Phone: 770-590-0989 770-313-4347
Date: On-going all year

Publix offers a shopping card specifically for the Harrison Band. This is one of the easiest ways to raise money for the band. Present your specially marked Harrison Band Publix card to be scanned with every purchase you make, and the band will earn a percentage of your sale. Cards will be available at all Booster Meetings or you can contact the project coordinator. The Publix card can be used in Georgia, South Carolina, and Alabama. Please send cards to friends and relatives in these areas so they can help support the band with their grocery purchases as well.

Reserved Parking Football Game Night

Project Coordinator: Tim Paradiso
Phone: 770-218-1928
Date: Friday Night Home Football Games

Reserve your parking spot for all home football games. Avoid parking hassles and no parking space available for home football games by securing one of the limited reserved parking spots. These spots are very limited and with pending construction who knows how many regular parking spaces may still be available throughout the season. Thus no need to rush or get to the school hours early before a football game to get a spot as your spot next to the band room will be reserved. An announcement will be made by the eblasts in August with details on how you can secure your spot. The parking reservations will be available on a first come/first serve basis with an expectation that all spots will sell out quickly after the announcement date.

Restaurant Nights

Project Coordinator: Frani Koehler
Phone: 678-467-4768
Date: On-going all year

We will have a variety of restaurants that will give back a portion of their proceeds if we visit on identified nights and for students after home football game nights. More information will be available as the restaurants are identified.

Scrip

Project Coordinator: Debra Zolan and Denise Rose
Phone: 770-590-0989 770-313-4347
Date: On-going all year

Scrip is an opportunity for families, friends, neighbors, and businesses to purchase gift cards from hundreds of local and national retailers while earning STUDENT BAND BUCKS with each purchase. The gift cards that we purchase from Great Lakes Scrip are purchased at a discount (rebate) which you receive in the form of band bucks. The rebate is split between the band and the student's *Bucks* account. The best part about purchasing Scrip cards is that these cards are for purchases that you are already making every day, every week, every month such as gas, food, dining, etc. Why not benefit from those purchases? You can order cards and/or select from a wide variety of cards we have on hand for immediate purchase.

Come join us, discover what Scrip is all about, and watch your band *Bucks* grow! Scrip sales are held every Tuesday, all year round, on Main Street outside the dining hall from 5:30 to 7:00pm. Can't make a Tuesday sale? For your convenience, there is a Scrip Drop Box located in the band room. Those orders will be processed as usual on Tuesday nights, and will be available for pickup the following Tuesday. We currently accept checks or for a slight handling fee to offset our bank charged processing fees, Debit cards (1% fee) and Credit Cards (3% fee) are also now accepted – no cash please! For a list of Scrip retailers, go to www.glscrip.com. Click on the Retailer List on the left side. We also have cards available from local merchants not listed (Kroger, Publix, Daily Grind, Stars and Strikes, Zaxby's, La Cocina, etc.), and are adding others all the time. Check the Scrip board and the email blast each week. Questions? Email scrip@harrisonbands.org. See you at Scrip!

Trash Bags

Project Coordinator: Nancy Gillis
Phone: 770-871-8911
Date: Winter

3 sizes of trash bags are available for purchase: Tall Kitchen, Lawn and Leaf and Jumbo! Sell something that everyone needs and earn some band *bucks* also.

Trash to Treasure Sale

Project Coordinator: Eliza Easterwood
Phone: 770-795-1943
Date: September
Donation Drop Off – The Attic Storage Facility, Dallas Highway near the Avenue of West Cobb
Volunteers Needed: Numerous to help prep for the sale plus everyone to help with donations of reusable items and clothing.

Spring and Winter Cleaning? Save your gently used items and donate them to the annual Trash to Treasure Sale. All donations are tax deductible. This yard sale event takes place at Cheatham Hill Community Center on Barrett Parkway/East West Connector.

Vehicle Donation Program

Project Coordinator: Wyatt Dehnke
Phone: 770-794-5952
Date: Year round

Donate your used vehicles, motorcycles and/or boats to the HHBB Car Donation Program and you can use the donation as a tax deduction.

West Cobb Colorguard Camps / Clinics

Project Coordinator: Jennifer Hostettler
Phone: 678-525-1951
Date: Summer camp, Fall and Winter clinics
Volunteers Needed: 2 Adults and Students

Color Guard and Dance Camp for rising 5th through rising 8th graders. For more information visit www.harrisonbands.org, click on Guard Camp.

Fundraisers at a Glance

The following information is based on our current intentions and our plans to meet our financial obligations for this year. Specific project details and incentives may change as we implement each program.

Date	Fundraiser / Event	Bucks Eligibility
Ongoing	Corporate Sponsorships	Yes
Aug/Nov/Apr	Electronics Recycling	
Ongoing	Restaurant Nights	
Ongoing	Magazine Sales - On-Line	Yes
Ongoing	Promotional Merchandise	
Ongoing	Publix Cards	
Ongoing	Scrip	Yes
Ongoing	Vehicle Donation Program	
Ongoing	West Cobb Color Guard Clinics	
Ongoing	Percussion Clinic	
July-Aug	March - a - thon	Yes
August	Pigs & Peaches	
August	Reserved Parking	
August	Pasta Sale	Yes
Aug-Sept	Coke Case Sale	
April - Sept	Bruster's Coupon Books	Yes
Sept & Feb	Plant Sale	Yes
September	Trash To Treasure Sale	
Oct-Dec	Fruit Sale	Yes
Nov	Bingo	
Dec 31, 2011 & Jan 7, 2012	Christmas Tree Pick Up	
January or March	Arts in Motion	
February	Night of Jazz	
Winter	Percussion Exhibition	
Winter	Drum -a-thon	Yes
Winter	Trash Bags	Yes
Spring	Pancake Breakfast	
May	Pops In The Park	
Summer	West Cobb Color Guard Summer Camp Percussion Summer Camp	
Fall	As needed to meet budget	
Winter	As needed to meet budget	

Appendix A: FAQs

Glossary of Terms

Band Class Questions

Marching Band Questions

Glossary of Terms

All State - Students who excel at their Honor Band (see below) audition may be invited to audition for the Georgia All-State Band. If selected, students will participate in a clinic weekend with superior high school musicians from around the state.

Battery – Drum Line members who march on the field.

Blue – The large blue Harrison Band trucks used to transport instruments and props.

BOA – Bands of America is a non-profit educational organization that is the nation's leading presenter of music events for high school band students. Sponsored events include various regional competitions, Grand National Championships, National Concert Band Festival and Summer Symposium. BOA's stated mission is to provide "positively life-changing" experiences for students, teachers, parents and communities.

BOA Summer Symposium – An excellent summer camp held for one week in June at Illinois State University. Students can enroll in concert band, jazz band, orchestra, color guard, and drum major camps where they are taught by leading instructors from around the country.

Bucks – An individual student may receive a portion of the profits that they generate in certain fundraising activities. These "**Bucks**" are deposited into individual student accounts and can be used to help defray select band expenses.

Bucks Checks – To make a purchase or payment using available band **Bucks**, a student or his/her parent may write a **Bucks Check**. These are located in the information center near the drop box in the band room.

Chamber Music – Students perform compositions written for small groups, usually 4 - 12 players.

Color Guard – The marching band members who add visual impact and color to the musical performance in a challenging activity that combines equipment work using flags, rifles and sabers with dancing and marching. Auditions are held in April of each year.

Concert Bands – Any of the three band classes: Concert Band, Symphonic Band, or Wind Ensemble.

DCI – Drum Corps International is a non-profit youth organization that sponsors Drum and Bugle Corps. These corps are made up of high school and college students up to age 21, who spend the summer traveling and competing against other corps in shows across the country. Division I, II, and III corps and auditions are typically held in late fall or early winter.

Dot Book – Small notebook worn by band members during practice to record their marching formations.

Dots – Specific points on the marching field.

Drill - Marching formations on the field.

Drill Charts – A picture describing each marching set.

Drum Line - All percussion members in the marching band, including both Battery and Pit.

Embouchure – Mouth placement on an instrument.

Festival – A competition and clinic for all concert bands within the District. District Festival is held each spring.

Honor Band – Students from throughout the district may audition for District Honor Band. Based on the audition results, students may be selected for either the 9th or 10th grade Honor Band or 11th or 12th grade Honor Band. During Honor Band weekend, students will practice Friday night, all day Saturday and perform a concert on Sunday.

Jan Fest – A clinic weekend for selected band members, held at the University of Georgia each January.

MTXs – Black uniform shoes worn by marching band members.

Pass-Off – After a student has memorized his or her marching music, it must be played for the section leader with two or fewer mistakes. Students will not be allowed to participate during performances and do not march on the field until the music is “passed off.”

Percussion Ensemble – Extra-curricular opportunity for students to explore percussion.

Pit or Front Ensemble – Members of the drum line who play xylophone and other instruments on the front sideline during performances and do not march on the field.

Plume – The large, very expensive feather worn on top of the shako (uniform hat).

SAPA – Southern Association for Performance Arts. The competing color guards from Alabama and Georgia.

Sectional – specially scheduled practice for all band members who play the same instrument (e.g. clarinet, flute, etc). Sectionals are scheduled to give members of each section an opportunity to improve teamwork skills and practice their own music or routines.

Shakos – Uniform hats worn by marching band members.

Silks – Color Guard flags

Solo/Ensemble – Voluntary competition where individual students or ensembles of students prepare a piece of music and perform for competitive ratings.

Summer Workshop Opportunities – Specialized instruction with professionals in a camp-like setting. Summer workshops are held in a number of locations across the country including university campuses and a variety of specialty camps.

Symphonic Camps – A mandatory mini-camp weekend for all band class students. Guest conductors and clinicians teach the students in a condensed weekend workshop. Symphonic Camp is typically held in February of each year.

WGI – Winter Guard International. A non-profit organization that serves as the governing body for Winter Guard and Indoor Percussion activities.

Winter Guard - A color guard team that performs to recorded music at indoor competitions from December through April. This activity combines modern dance with flag, rifle, and saber work. Auditions are held in November.

Band Class Questions

Is High School Band just Marching Band?

No, in fact, the Marching Band is only a small portion of the total high school band experience. The Harrison Band program is centered on the concert music program and developing creative, artistic musicians. Since its inception in 1991, the Harrison High School band program has quickly established a reputation for musical excellence. The ~55-member Wind Ensemble is the top-performing ensemble within a three-tiered band program, which also includes Symphonic Band, Concert Band, and the Fall Wind Symphony. Each of these ensembles meets for ninety minutes every day within a four-period block schedule and performs 5-6 concerts each year. With the concert bands at the core of the curriculum, students also have the opportunity to participate in a variety of extra-curricular ensembles offered through the department. These include a 200+ member volunteer marching band, a very active chamber music program, a Symphony Orchestra, two jazz ensembles, and a concert percussion ensemble. In addition, the band parents association sponsors an after-school private lesson program with an outstanding faculty of professional musicians.

Does high school band conflict with academics?

No, research shows that it enhances academics! - Students participating in band for two years score higher: SAT Verbal-20 points higher SAT Math-25 points higher And gains increase with each additional year!
-MORE THAN 75% of Harrison Band Students take Honors & AP Courses!
-60 - 75% of band seniors graduate "with honor" distinctions.
-MORE THAN 80 Band Students had a 3.5 or higher AND were in Marching Band
-25% of the Marching Band Students had a 4.0 or higher while participating in Marching Band

Harrison Band students have been accepted in some excellent universities:
University of Georgia • Georgia Tech • Emory • Stanford • Harvard • Michigan • LSU • Cincinnati Conservatory • University of South Carolina • Auburn • Furman • University of Tennessee • U of Alabama

Can students participate in other activities and band at the same time?

Band students are members /officers in almost every club!
NHS, BETA, KEY, THE WALL, MODEL UN, FRENCH, LATIN, SPANISH, DRAMA
CHORUS, NEWSPAPER, and more!

Band students are also athletes in football, softball, basketball, track, baseball, hockey, swimming, soccer, volleyball and lacrosse.

What are some of the music opportunities outside of Harrison?

Students in the Harrison Bands are consistent members in the District Honor Band, Georgia All-State Band, Atlanta Symphony Youth Orchestra, Atlanta Youth Wind Symphony, Metropolitan Youth Symphony, Orchestra, Honor Band of America, Georgia's Governor's Honors Program, and Atlanta Youth Jazz Orchestra.

What financial responsibility do I have once my student enrolls in band class?

The amount of money that the band classes receive from the county each year does not begin to cover the cost of operating these classes. Therefore, in order to be able to afford to run a band program with the national reputation for excellence that Harrison High School has achieved, the Booster Club supplements funds for enrichment. In return, we ask that each student enrolled in band class participate in several general budget fundraisers and assume the personal responsibility for a per semester curriculum enrichment fee of \$125 that can be raised via fundraising to cover the remaining cost of running these classes. All other student bucks earned may be used on other band-related expenses. Each student is also required to have their concert attire professionally dry cleaned at the end of each school year.

What about fundraising?

The Harrison Band program is funded, almost exclusively, through fundraising projects organized by the Harrison High Band Boosters (HHBB). Throughout the year there are many opportunities for both parents and students to raise money first for the band program as a whole, and then for their individual student bucks accounts.

What is a student *Bucks* account?

Students earn "***Bucks***" by participating in a variety of Booster Club fundraising projects. The student ***bucks*** accounts are updated monthly and posted in the hall to the band room. Student ***bucks*** can be used to pay for most fees, excluding the commitment fees for marching band.

What other expenses should I be prepared to pay while my child is in band class?

Students order sticks, mallets, and other equipment periodically through the band. Also, winter band camp expenses, meals on trips and before certain events (generally not on the day of the competition or performance), performance polo shirts, and miscellaneous other expenses will be incurred by your student while he/she is in band class.

Occasionally, a fun trip will be planned to provide additional education experiences and reward the students for their hard work and dedication. This trip is optional and not required for students to attend. Expenses for these types of trips would be in addition to any other band fees.

The Booster Club provides financial support for supplemental enrichment opportunities to the curricular band classes in addition to funds provided by county and state. The Booster Club also provides organizational and financial support for extra-curricular activity opportunities like Percussion Ensemble, Winter Guard, Jazz Ensemble, a Conservatory private lesson program, Marching Band and spring band trips. If your student chooses to participate in these opportunities then you accept responsibility for additional fees for those activities. However, the Booster Club provides many services to parents and students such as payment schedules as well as a variety of fundraisers designed specifically to create realistic opportunities for families to cover additional fees through their personal participation in these fundraisers.

What is Winter Band Camp?

One weekend during the winter (generally in February) the band class students are required to attend Symphonic Camp. The camp generally is on Friday night and all day Saturday. The purpose of the camp is to give the students the experience of working with other conductors and work in-depth on the music that will be played during Festival in March. The Booster Club brings in Guest Conductors for each band for the weekend and provides lunch for the students on Saturday. In addition the students have received sectional instruction with specialists on their individual instruments during class time leading up to Festival. The cost for Winter Band Camp is paid via the per semester curriculum enrichment fees.

What are the required concert dress items for my student in band class?

All students in band class are required to wear appropriate concert attire, which consists of a black two-piece dress for the ladies and a tuxedo for the men. The students will be fitted in the fall and both of these items are rented from the booster club for a rental fee for the school year. In addition, the ladies must wear pearls (available for purchase from the booster club), black hose and black, dressy, *closed-toe* shoes. The men must have a black cummerbund, black bow tie, wing-tipped tuxedo shirt, studs and cufflinks (all are available for purchase from the booster club) and black socks and black dress shoes.

Marching Band Questions

including Color Guard, Winds, and Percussion concerns

Is there a prerequisite for Marching Band?

All wind and percussion students must be enrolled and be members in good standing in a performing ensemble class both spring and fall semesters to be eligible to be in the Marching Band.

What forms do I need to complete for my student to march?

The commitment form, medical form, permission to participate and permission to photograph forms are all located in the form section of the website (www.harrisonbands.org). These forms must be completed each year and the *medical form must be notarized*. Also, the commitment form must be signed and returned prior to your student having a "dot" in the drill.

When are all of the rehearsals for marching band?

The calendar for the marching season will be given to you in the July newsletter and is posted on the band website. Access the calendar at www.harrisonbands.org by choosing "CALENDAR" on the navigation bar. Please remember that doctor's appointments, homework, etc. are not excused and conflicts are to be avoided. It is critical for your student to attend all rehearsals and events. After school begins, rehearsals are after school on Monday, Tuesday and Thursday, with football games on Friday nights. There are also weekend events that the student **must attend** (i.e. competitions, mini-camps, Arts In Motion, etc.)

What is Band Camp?

Band camp is the culmination of the creative process for the marching band show. Marching band camp is held on the campus of Harrison High School. Students will learn how to march, play while marching, play in the outdoor environment, and the importance of team membership to create a musical experience. Students will receive instruction from staff members in marching and playing in both individual and ensemble settings. Many bonds are formed in the marching band camp. Aside of marching and playing, ideals of trust, responsibility, teamwork, goal setting and achievement, and character are all components of the camp experience.

Is Band Camp mandatory if I plan on being in the marching band?

Unless previously discussed with directors, yes, the marching band camp is mandatory. We will cover the equivalent of nearly six weeks of regular rehearsal hours in the two weeks of camp. The process of learning marching drill is dependent on the "dots" in the drill being filled. Without the charted marcher in attendance at any given time, it becomes a hardship to those around him/her to successfully march their drill. Likewise, promptness to all rehearsals is required, so we may all begin at the same time. When the rehearsal time is posted, please plan to arrive 15-20 minutes prior to be ready to begin at the given time. We also ask that unless already cleared in writing that all doctor appointments, unless an emergency, not be scheduled during band camp. Attendance and promptness will be documented at each rehearsal per handbook policies. Leadership members will notify the directors of tardiness and/or absence.

What should I do if my student is sick?

If your student is ill on any given morning of band camp, it is imperative that we are contacted (678-594-8104 x249). Do not assume that we will know they are sick if they are not in attendance. Upon returning, whether it is that particular day or another day of band camp, please send a written excuse for your child's absence. Any student present for the school day is expected to be present for any after-school rehearsals.

Will meals be provided during Band Camp?

No. We request that all students bring a sack lunch during Band Camp. Some meals may be provided by the Booster Club. A detailed Band Camp itinerary will be provided. Please do not send perishable items unless your student provides their own small cooler, we do not have means to refrigerate everyone's sandwich. Supervision is provided during the lunch breaks. Students may leave campus if necessary. We ask that parents monitor their own students' needs. Due to safety reasons, parents are responsible for their students if they leave campus during lunch breaks.

What should I wear to Band Camp?

T-shirts, shorts, and tennis shoes are the suggested attire for camp. Please remember that attire must be school appropriate and school dress code rules are in effect. Bare midriffs, cut-off T-shirts, bathing suit tops and T-shirts containing suggestive material or advertising/advocating drugs or alcohol will not be allowed. You will be asked to return home to change. Your feet are very crucial to your success as a marching member, therefore please wear athletic shoes that will be comfortable and allow you flexibility to move easily. Flip-flops, swimming shoes, and sandals are not allowed for any marching rehearsal including band camp. Students must wear shoes at all times while at camp. Stepping on a sharp object could potentially take you out of the show for the season. *Please bring sunscreen, baseball caps, sunglasses and lots of water to drink.* You will spend approximately 4 hours per day, minimum, in the sun. Be prepared and take care of yourself during these hours. Color Guard should wear black shorts, black tank top, black split sole dance shoes and a bandana.

Will my student be supervised by adults, other than the staff during camp?

Parents are on hand during all rehearsals and meals to assist your student in all facets of the day.

What should my child eat during Band Camp?

Please see that your child eats a good breakfast each morning (preferably no dairy). They will start the day running and will use lots of physical energy during the morning rehearsal block. Many students who typically do not eat breakfast find this a difficult three hours and can become ill due to the lack of nutrition. We strongly encourage your student to eat all meals well during camp and to avoid caffeine to help prevent dehydration.

What do I need to bring to camp each day?

You need to bring your well-maintained instrument. Please have the instrument in good playing condition for band camp. You will be spending a lot of time playing and poor conditions will not aid in your progress during the week. Please have valve oil and extra reeds, as well. If you will be using a school-owned instrument (percussion, sousaphone, marching baritone, etc.) you will be issued an instrument. A form will be sent home with you for your parent's signature outlining the responsibilities of using a school-owned instrument.

You will be issued a dot book in which you will place your individual drill. It is required that you bring your dot book to every rehearsal and have it in a pocket or around your neck for quick referral.

Please plan to bring a water cooler full of ice water at the beginning of each rehearsal. Fill it up before you come to school! Everyone is expected to bring his or her own water. Do not plan on sharing! Water and sports drinks are recommended. Caffeine should be avoided when participating in outdoor activities. PREHYDRATION is a must! Remember that 8 glasses of water a day is for "normal" exertion. Students should increase water intake three days prior to band camp and should replace fluids every night during camp.

Your name should be clearly marked on your water cooler, and EVERYTHING else that you bring to camp. Every year, we give DOZENS of coolers, shirts, shorts, etc. to MUST Ministries because they are left in the band room and have no name on them.

What are Marching Fees and what do they cover?

Marching band is classified as an extracurricular subject and as such is not directly funded through the Cobb County Schools. Therefore, fundraising and marching fees become the financial support for the marching band. Marching fees cover the cost of arrangement and writing of the music, original drill writing, 150 hours of individual and group instruction during band camp, special event nights during band camp, band camp t-shirt, medical supplies, specialized instruction for color guard and oftentimes a choreographer brought in to help with movement of the band, over 85 hours of instruction after band camp, mini-camp instruction, marching competition fees, travel to competitions, cost of prop construction and movement to locations, water at football games and at competitions, maintenance and repair of marching band school-owned instruments, purchase of new uniforms and color guard performance uniforms, etc.

How much are Marching Fees?

Marching fees total \$1250 or the season (\$1200 marching fees / \$50 uniform rental fee). A commitment fee of \$200 and the uniform rental fee of \$50 were due early in the spring. The drill is written based on the number of students that submit their commitment fees and these fees are non-refundable. Additional payments are due at various times in the spring and early summer. A Payment Schedule Coupon will be provided listing specific due dates and amounts.

What other expenses will I incur in marching band?

Each student will need to purchase marching shoes, gloves, performance t-shirt and shorts (to be worn under the uniform). These items are available through the Booster Club. In addition, there will be expenses for some meals, etc. Color guard members will need to purchase practice shoes, performance shoes, windsuits, bags, gloves, practice shirts, etc. A brochure outlining the additional expenses will be provided to each student during the audition process.

After I pay marching fees, is that all I will owe for my student to be in band?



As referenced under Band Class Questions, marching band is an extracurricular activity supported almost entirely on fundraising and marching fees. When your child is in band class, there are additional expenses incurred in the classroom (literature, equipment, sectional instruction, etc.). These expenses are covered through other fundraisers, the curriculum Enrichment fee (\$125 per semester), concert attire dry cleaning and the costs for various programs.


Are there any eligibility requirements for the extra-curricular band extensions?



Yes. All extra-curricular extensions of the Harrison Band program (percussion ensemble, jazz ensemble, guard, winterguard, indoor drumline, etc.) require any student previously involved in any part of the 6-12th grade band program to remain active in the band program in order to be eligible to participate. In order to avoid recruiting conflicts, if a student is active in one facet of the program, he or she may expand their involvement to band + another extra-curricular band activity, but may not limit their participation to "extra-curricular only." Once a student "drops" from band participation, they are no longer eligible for extra-curricular participation.

Appendix B: Student Directory
arranged alphabetically by last name

HHBB Corporate Sponsors

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